

USD 422
Kiowa County Schools
 Employment Application



APPLICANT INFORMATION

Last Name				First				M.I.		Date	
Street Address							Apartment/Unit #				
City				State				ZIP			
Phone				E-mail Address							
Date Available											
Position Applied for											
Are you a citizen of the United States?	YES	NO	If no, are you authorized to work in the U.S.?	YES	NO						
Have you ever worked for this company?	YES	NO	If so, when?								
Have you ever been convicted of a felony?	YES	NO	If yes, explain								

EDUCATION

High School				Address							
From		To		Did you graduate?	YES	NO	Degree				
College				Address							
From		To		Did you graduate?	YES	NO	Degree				
Other				Address							
From		To		Did you graduate?	YES	NO	Degree				

REFERENCES

Please list three professional references.

Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO

STATE ANYTHING HERE THAT YOU MIGHT THINK APPLICABLE BUT OVERLOOKED ELSEWHERE

AGREEMENT
<p>I hereby certify that the above information, to the best of my knowledge, is true, accurate, and complete. Any misrepresentation or willful omission of the facts shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that this application and records become the property of the District, which reserves the right to accept or reject it. I furthermore agree to observe all rules, regulations, and policies of the District now in force and effect or as they may change during my employment, if I am employed by the district.</p>
<p>Signature: _____ Date: _____</p>

DISCLAIMER AND SIGNATURE
<p>I hereby authorize the District to conduct work history, personal reference or police record inquiries to determine my acceptability for employment.</p>
<p>Signature: _____ Date: _____</p>

USD 422 is an Equal Opportunity Employer and adheres to the requirements of Section 504 and Title IX. Any information obtained from inquiries in this application will not be used in any discriminatory manner which may be prohibited by law.