

UNIFIED SCHOOL DISTRICT NO. 422
KIOWA COUNTY, GREENSBURG, KANSAS
BOARD OF EDUCATION MEETING
JULY 12, 2017

CALL TO ORDER: The Board of Education of Unified School District No. 422, State of Kansas, Kiowa County, met for an organizational meeting at the school district office, 710 S. Main Street in Greensburg. The meeting was called to order by Ki Gamble at 8:04 p.m.

MEMBERS: Ki Gamble, Paul Kendall, J. Wynn Fleener, Rosa Spainhour, Cory Zenger

STAFF: Staci Derstein, Brian Deterding, Travis Powell, Cassie Kirby

ABSENT: Sue Greenleaf, Tony Rhodes

NOMINATE PRESIDENT: A motion was made by Cory Zenger and seconded by J. Wynn Fleener to nominate Ki Gamble as board president.
Yes: 5 No: 0 PASSED

ELECT PRESIDENT: A motion was made by Rosa Spainhour and seconded by J. Wynn Fleener to cease nominations and elect Ki Gamble as president.
Yes: 5 No: 0 PASSED

ELECT VICE PRESIDENT: A motion was made by J. Wynn Fleener and seconded by Cory Zenger to elect Paul Kendall as board vice president.
Yes: 5 No: 0 PASSED

APPOINT CLERK: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to appoint Cassie Kirby as board clerk.
Yes: 5 No: 0 PASSED

APPOINT TREASURER: A motion was made by Paul Kendall and seconded by J. Wynn Fleener to appoint Dana Trummel as board treasurer.
Yes: 5 No: 0 PASSED

APPROVE AGENDA: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to approve the agenda with two additions:
1. Consider sponsorship proposal from Fontanelle
2. Approve high school activity account authorized bank signers
Yes: 5 No: 0 PASSED

APPROVE MINUTES: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to approve the minutes of a regular meeting held June 28, 2017.

Yes: 5 No: 0 PASSED

APPROVE PAYMENT OF BILLS: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to approve payment of July bills in the amount of \$79,029.16.

Yes: 5 No: 0 PASSED

APPROVE APPOINTMENTS FOR 2017-18: A motion was made by Paul Kendall and seconded by J. Wynn Fleener to approve the following appointments for the 2017-18 school year:

1. Travis Powell, truant officer for high school
- Staci Derstein, truant officer for elementary
- Brian Deterding, truant officer for junior high
2. Staci Derstein, Title I coordinator
3. Staci Derstein, Title IX coordinator
4. Cassie Kirby, KPERS designated agent
5. Staci Derstein, transportation supervisor
6. Cassie Kirby, health insurance designated agent
7. Brian Deterding, deputy clerk
8. Mindy Heinson, food service representative
9. Robert Eisenhauer, board attorney
10. Greensburg State Bank, official depository for checking account
11. Cassie Kirby, Freedom of Information officer
12. Melanie Deterding, homeless coordinator
13. Staci Derstein, hearing officer for free and reduced price meal application appeals

Yes: 5 No: 0 PASSED

APPOINT GOV'T RELATIONS: A motion was made by J. Wynn Fleener and seconded by Rosa Spainhour to appoint Paul Kendall as governmental relations representative for 2017-18.

Yes: 5 No: 0 PASSED

DESIGNATE OFFICIAL PUBLICATION: A motion was made by J. Wynn Fleener and seconded by Rosa Spainhour to designate the Merchant's Directory as the official publication for public notices.

Yes: 4 No: 1 (Paul Kendall abstained) PASSED

APPOINT
SCKSEC REP: A motion was made by Cory Zenger and seconded by J. Wynn Fleener to appoint Ki Gamble as South Central Kansas Special Educational Cooperative representative for 2017-18.
Yes: 5 No: 0 PASSED

APPOINT
SCKSEC
ALTERNATE: A motion was made by J. Wynn Fleener and seconded by Rosa Spainhour to appoint Paul Kendall as alternate South Central Kansas Special Educational Cooperative representative for 2017-18.
Yes: 5 No: 0 PASSED

Tony Rhodes arrived at 8:18 p.m.

APPOINT
FECT REP: A motion was made by Cory Zenger and seconded by Paul Kendall to appoint Rosa Spainhour as Friends of Education Charitable Trust representative for a term expiring June 30, 2019.
Yes: 6 No: 0 PASSED

SET MEETING
DATES/TIMES: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to approve the following resolution:

Be it resolved that pursuant to K.S.A. 72-8205, the Board of Education of Unified School District No. 422, Kiowa County, Kansas, at its regular meeting held July 12, 2017, established the following meeting schedule for regular board of education meetings to be held during the 2017-18 school year:

Unless otherwise noted, meetings will start at 8:00 p.m. Meeting dates are as follows: July 24; August 14, 22 (5:30 p.m.) and 28; September 11 and 25; October 9 and 23; November 13 and 27; December 11 (noon); January 8 and 22 (noon); February 12 and 26 (noon); March 9 (noon) and 26; April 9 and 23; May 14 (noon) and 29; June 11 and 27. Meetings will be held at the school, 710 S. Main Street. If the established meeting is cancelled because of an emergency, within 24 hours of such cancellation, the board shall establish and give notice of the new meeting date and time.

The board of education reserves the right to adjourn any regular meeting to another time and place.

Yes: 6 No: 0 PASSED

- INVESTMENT OF FUNDS: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to accept the bid submitted by Greensburg State Bank/SJN Bank for the district's idle funds of .16 percent above the state rate established by K.S.A. 12-1675. No other bids were submitted.
Yes: 6 No: 0 PASSED
- ADOPT GAAP WAIVER: A motion was made by Paul Kendall and seconded by Tony Rhodes to adopt a waiver from generally accepted accounting principles which includes fixed asset accounting. Resolution attached.
Yes: 6 No: 0 PASSED
- RESCIND POLICY/ADOPT HANDBOOK: A motion was made by J. Wynn Fleener and seconded by Cory Zenger to rescind all policy statements found in the minutes of the meetings of this Board of Education held prior to June 30, 2017, and that the Board of Education adopt the policy manual as presented by the superintendent of schools to govern this school district during the 2017-18 school year, subject to periodic review, amendment, and revision by the Board of Education.
Yes: 6 No: 0 PASSED
- SET MILEAGE RATE: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to set the 2017-18 mileage reimbursement rate at 45 cents.
Yes: 6 No: 0 PASSED
- APPROVE 1,116-HOUR SCHOOL YEAR: A motion was made by Paul Kendall and seconded by Tony Rhodes to approve a minimum of 1,116 hours for the 2017-18 school year.
Yes: 6 No: 0 PASSED
- SET PETTY CASH LIMITS: A motion was made by Rosa Spainhour and seconded by J. Wynn Fleener to establish petty cash limits of \$1,500 for the clerk, \$150 for the high school and \$150 for the elementary/junior high.
Yes: 6 No: 0 PASSED
- APPROVE AUDITING CONTRACT: A motion was made by Rosa Spainhour and seconded by Paul Kendall to approve the auditing firm of VonFeldt, Bauer & VonFeldt for budget and auditing services for the 2017-18 school year.
Yes: 6 No: 0 PASSED
- DISCUSS TURBINE: The board discussed possible options for repair or removal of the wind turbine. No action was taken.

REVISE FEES,
BREAKFAST
PRICES

A motion was made by J. Wynn Fleener and seconded by Paul Kendall to revise 2017-18 breakfast prices and enrollment fees as follows: K-5 breakfast - \$1.70; 6-12 breakfast - \$1.90; adult breakfast - \$2.45; band instrument rental - \$35; laptop computer user fee - \$50; K-12 textbook/materials fee - \$50; 6-12 towel fee - \$15; 9-12 shop/art fee - \$30; and 5-12 band/vocal fee - \$20; **with students qualifying for free meals being eligible for free textbooks/materials, and a 50 percent discount on the K-12 textbook/materials fee, towel fee, shop/art fee and band/vocal fee if paid on the enrollment date. (Lunch and classroom milk prices remain as approved at the June 28, 2017 meeting.)**

Yes: 6 No: 0 PASSED

APPROVE
JH ACTIVITIES
AGREEMENT:

A motion was made by Paul Kendall and seconded by J. Wynn Fleener to approve a junior high activities agreement with Haviland USD 474 for 2017-18.

Yes: 6 No: 0 PASSED

APPROVE
NUTRITION
AGREEMENT:

A motion was made by J. Wynn Fleener and seconded by Rosa Spainhour to authorize approval of the 2017-18 Child Nutrition Program Agreement.

Yes: 6 No: 0 PASSED

EXECUTIVE
SESSION:

A motion was made by Ki Gamble and seconded by J. Wynn Fleener to go into executive session at 8:50 p.m. with administration present to discuss non-elected personnel in order to protect the privacy rights of the individual(s) to be discussed, and that the board return to open meeting at 9:00 p.m.

Yes: 6 No: 0 PASSED

APPROVE
SPONSORSHIP
PROPOSAL:

A motion was made by Rosa Spainhour and seconded by Paul Kendall to approve a proposal from Fontanelle Hybrids to pay \$1,000 for sponsorship/advertising for the 2017 football season.

Yes: 6 No: 0 PASSED

APPROVE
BANK
ACCOUNT
SIGNERS:

A motion was made by J. Wynn Fleener and seconded by Rosa Spainhour to approve Travis Powell, Dana Trummel and Cassie Kirby as authorized signers on the High School Activities checking account.

Yes: 6 No: 0 PASSED

REPORTS: Brian Deterding reported that the 21st Century Learning Academy has begun enrolling students for the new year.

Staci Derstein reported on workshops she has recently attended, and she informed the board that an insurance adjuster has inspected damage from a recent hailstorm.

Ki Gamble and Tony Rhodes discussed the Farm-To-School Beef Donation Program.

ADJOURNMENT: President Ki Gamble declared the meeting adjourned at 9:15 p.m.

President, Board of Education

Clerk, Board of Education