

UNIFIED SCHOOL DISTRICT NO. 422
KIOWA COUNTY, GREENSBURG, KANSAS
BOARD OF EDUCATION MEETING
JULY 10, 2023

CALL TO ORDER: The Board of Education of Unified School District No. 422, State of Kansas, Kiowa County, met for an organizational meeting at the school district office, 710 S. Main Street in Greensburg. The meeting was called to order by Ki Gamble at 8:05 p.m.

MEMBERS: Ki Gamble, Paul Kendall, Mike Greenleaf, Tony Rhodes

ABSENT: David Allison, J. Wynn Fleener, Cory Zenger

STAFF: Mark Clodfelter, Travis Powell, Brian Deterding, Stephanie White-Neuhold, Brooke Oberle; Cassie Kirby via Zoom

AUDIENCE: Patrick Janssen

APPOINT CLERK: A motion was made by Paul Kendall and seconded by Tony Rhodes to appoint Cassie Kirby as board clerk.
Yes: 4 No: 0 PASSED

APPOINT TREASURER: A motion was made by Mike Greenleaf and seconded by Paul Kendall to appoint Dana Trummel as board treasurer.
Yes: 4 No: 0 PASSED

APPROVE AGENDA: A motion was made by Tony Rhodes and seconded by Mike Greenleaf to approve the agenda with two additions:
1. Approve Child Nutrition Procurement Plan
2. Approve Twilight Theatre agreement
Yes: 4 No: 0 PASSED

APPROVE MINUTES: A motion was made by Paul Kendall and seconded by Mike Greenleaf to approve the minutes of a regular meeting held June 29, 2023.
Yes: 4 No: 0 PASSED

J. Wynn Fleener arrived at 8:08 p.m.

APPROVE PAYMENT OF BILLS: A motion was made by J. Wynn Fleener and seconded by Mike Greenleaf to approve payment of July bills in the amount of \$61,207.66.
Yes: 5 No: 0 PASSED

APPROVE
APPOINTMENTS
FOR 2023-24:

A motion was made by J. Wynn Fleener and seconded by Paul Kendall to approve the following appointments for the 2023-24 school year:

1. Travis Powell, truant officer for high school
Brian Deterding, truant officer for junior high
Stephanie White-Neuhold, truant officer for elementary
2. Mark Clodfelter, Title I coordinator
3. Brian Deterding, Title IX coordinator
4. Travis Powell and Stephanie White-Neuhold, Title IX investigators
5. Mark Clodfelter, Title IX decision maker
6. Cassie Kirby, KPERS designated agent
7. Mark Clodfelter, transportation supervisor
8. Cassie Kirby, health insurance designated agent
9. Brooke Oberle, deputy clerk
10. Brooke Oberle, child nutrition authorized representative
11. KASB Legal Assistance, board attorney
12. Greensburg State/SJN Bank, official depository for checking account
13. Cassie Kirby, Freedom of Information officer
14. Melanie Deterding, homeless coordinator
15. Mark Clodfelter, hearing officer for free and reduced price meal application appeals
16. Mark Clodfelter, Title II coordinator
17. Mark Clodfelter, Section 504 coordinator

Yes: 5 No: 0 PASSED

APPOINT
GOV'T
RELATIONS:

A motion was made by Tony Rhodes and seconded by Mike Greenleaf to appoint Paul Kendall as governmental relations representative for 2023-24.

Yes: 5 No: 0 PASSED

DESIGNATE
OFFICIAL
PUBLICATION:

A motion was made by Tony Rhodes and seconded by Mike Greenleaf to designate the Merchant's Directory as the official publication for public notices.

Yes: 4 No: 1 (Paul Kendall abstained) PASSED

APPOINT
SCKSEC REP:

A motion was made by Paul Kendall and seconded by Mike Greenleaf to appoint Ki Gamble as South Central Kansas Special Educational Cooperative representative for 2023-24.

Yes: 5 No: 0 PASSED

- APPOINT
LECT REP: A motion was made by Mike Greenleaf and seconded by Tony Rhodes to appoint Cory Zenger as Friends of Education Charitable Trust representative, for a term expiring on June 30, 2025.
Yes: 5 No: 0 PASSED
- APPROVE
1,116-HOUR
SCHOOL YEAR: A motion was made by Paul Kendall and seconded by J. Wynn Fleener to approve a minimum of 1,116 hours for the 2023-24 school year.
Yes: 5 No: 0 PASSED
- INVESTMENT
OF FUNDS: A motion was made by J. Wynn Fleener and seconded by Tony Rhodes to accept the bid submitted by Greensburg State Bank/SJN Bank for the district's idle funds at .12 percent above the state rate established by K.S.A. 12-1675.
Yes: 5 No: 0 PASSED
- ADOPT
GAAP
WAIVER: A motion was made by J. Wynn Fleener and seconded by Tony Rhodes to adopt Resolution No. 2401, a waiver from generally accepted accounting principles which includes fixed asset accounting. Resolution is attached.
Yes: 5 No: 0 PASSED
- RESCIND
POLICY/ADOPT
HANDBOOK: A motion was made by J. Wynn Fleener and seconded by Mike Greenleaf to rescind all policy statements found in the minutes of the meetings of this Board of Education held prior to June 30, 2023, and that the Board of Education adopt the policy manual as presented by the superintendent of schools to govern this school district during the 2023-24 school year, subject to periodic review, amendment, and revision by the Board of Education.
Yes: 5 No: 0 PASSED
- SET
MILEAGE
RATE: A motion was made by Paul Kendall and seconded by Mike Greenleaf to set the 2023-24 mileage reimbursement rate at 50 cents.
Yes: 5 No: 0 PASSED
- SET PETTY
CASH LIMITS: A motion was made by Tony Rhodes and seconded by J. Wynn Fleener to establish petty cash limits of \$1,500 for the clerk, \$150 for the high school and \$150 for the elementary/junior high.
Yes: 5 No: 0 PASSED
- APPROVE
AUDITING
CONTRACT: A motion was made by J. Wynn Fleener and seconded by Mike Greenleaf to approve the auditing firm of VonFeldt, Bauer & VonFeldt for budget and auditing services for the 2023-24 year.
Yes: 5 No: 0 PASSED

- APPROVE HEALTH CONTRACT: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to approve a contract with the Kiowa County Health Department for 2023-24 health services, at a rate of \$25 per hour.
Yes: 5 No: 0 PASSED
- APPROVE HANDBOOKS: A motion was made by J. Wynn Fleener and seconded by Paul Kendall to approve 2023-24 student handbooks, with changes recommended by building principals.
Yes: 5 No: 0 PASSED
- APPROVE NUTRITION PROCUREMENT: A motion was made by Tony Rhodes and seconded by J. Wynn Fleener to approve the Child Nutrition Procurement Plan for the 2023-24 school year.
Yes: 5 No: 0 PASSED
- APPROVE THEATRE AGREEMENT: A motion was made by Mike Greenleaf and seconded by Paul Kendall to approve a 2023-24 agreement for use of the Twilight Theatre, at a cost of \$20,000 per year,
Yes: 5 No: 0 PASSED
- EXECUTIVE SESSION: A motion was made by J. Wynn Fleener and seconded by Tony Rhodes that the board and administration go into executive session at 8:30 p.m. to discuss staffing pursuant to the non-elected personnel exception under the Kansas Open Meeting Act, and that the open meeting will resume at 8:40 p.m.
Yes: 5 No: 0 PASSED
- EXECUTIVE SESSION: A motion was made by J. Wynn Fleener and seconded by Tony Rhodes that the board go into executive session at 8:40 p.m. to discuss staffing pursuant to the non-elected personnel exception under the Kansas Open Meeting Act, and that the open meeting will resume at 8:45 p.m.
Yes: 5 No: 0 PASSED
- APPROVE ADMIN. SALARIES: A motion was made by Mike Greenleaf and seconded by J. Wynn Fleener to increase each administrator's salary by \$1,400 for the 2023-24 school year, and to give the superintendent three additional vacation days.
Yes: 5 No: 0 PASSED
- SET CLASSIFIED SALARIES: A motion was made by Tony Rhodes and seconded by Paul Kendall to approve salary increases for classified staff (see attached).
Yes: 5 No: 0 PASSED

HIRE JH
FOOTBALL
ASSISTANT:

A motion was made by Mike Greenleaf and seconded by J. Wynn
Fleener to hire Colton Oshel as an assistant junior high football coach.
Yes: 5 No: 0 PASSED

REPORTS:

The principals reported on summer activities. The superintendent
discussed budget planning and the Building Needs Assessment.

ADJOURNMENT:

President Ki Gamble declared the meeting adjourned at 9:10 p.m.

President, Board of Education

Clerk, Board of Education

